

SUPERVISOR
716-778-8531

TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108

Fax (716) 638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York 14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York 14108

TDD 1-800-662-1220

MARINA 716-778-5462

RESOLUTION #74-2026 OF THE TOWN BOARD, TOWN OF NEWFANE, NY

RESOLUTION APPROVING AND RATIFYING AGREEMENT WITH WENDEL FOR 2027 GIS SERVICES

WHEREAS, Wendel has hosted and maintained a geographic information system (“GIS”) web map application for the Town of Newfane since 2010, and since 2020 has hosted the Town’s GIS data and administered the Town’s Esri ArcGIS Online account, which is used by Town staff, including the Water and Sewer Department, to manage and locate Town infrastructure and assets; and

WHEREAS, Wendel has submitted a proposal dated August 26, 2026, for 2027 GIS services consisting of Task 1, annual GIS data hosting and ArcGIS Online administration for the period January 1, 2027 through December 31, 2027, at a lump sum fee of \$3,900.00, and Task 2, GIS and GPS support services and training, on a time and expense basis in an amount not to exceed \$4,000.00 and billable only if such work is requested by the Town, for a total fee of \$7,900.00 (the “Proposal”); and

WHEREAS, the Proposal provides that the Town owns all data collected and maintained with the GIS solution, and that Wendel will furnish the Town with an Esri file geodatabase containing the Town’s GIS data layers upon request; and

WHEREAS, GIS hosting, administration, and support services of the nature described in the Proposal are professional services requiring specialized skill, training, expertise, and judgment, and are therefore not subject to the competitive bidding requirements of General Municipal Law § 103, and are exempt from the solicitation of written proposals or quotations otherwise required under Guideline 3 of the Town’s Procurement Policy adopted May 15, 2025, pursuant to the professional services exception set forth in Guideline 7 thereof; and

WHEREAS, the Town Board further finds that the amount to be expended for such services does not exceed the monetary threshold that would otherwise require competitive bidding of purchase contracts under General Municipal Law § 103(1); and

WHEREAS, the Town Board further finds that the continued hosting and administration of the Town's existing GIS environment by the firm that has maintained it since 2010 is in the best interests of the Town;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the engagement of Wendel to provide 2027 GIS data hosting, ArcGIS Online administration, and GIS and GPS support services substantially as described in the Proposal dated August 26, 2026, in a total amount not to exceed \$7,900.00; and

BE IT FURTHER RESOLVED, that the execution of the acceptance page of the Proposal by the Supervisor on September 17, 2026, is in all respects ratified, confirmed, and approved as the act of the Town, nunc pro tunc; and

BE IT FURTHER RESOLVED, that no compensation in excess of the amount authorized hereby shall be paid to Wendel without the prior authorization of the Town Board; and

BE IT FURTHER RESOLVED, that all claims for payment under the Proposal shall be presented, audited, and paid in accordance with Town Law § 118 and the Town's established claims-auditing procedures.

By Order of the Town Board
Town of Newfane, Niagara County, New York
Adopted this ____ day of _____, 2026

Town Board Member

Vote

Supervisor John Syracuse

☐ Aye

☐ Nay

Councilman Paul Conrad

☐ Aye

☐ Nay

Councilman Robert Horanburg

☐ Aye

☐ Nay

Councilwoman Jessica Reinhardt

☐ Aye

☐ Nay

Councilman Peter Robinson

☐ Aye

☐ Nay